



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 4/3.2 – AP058/24 (MET)

24 April 2024

Subject: ICAO Asia and Pacific (APAC) Twenty-Eighth Meeting of the Meteorology Sub-Group (MET SG/28), Bangkok, Thailand, 8 – 12 July 2024 (in-person only), including the Seminar on Meteorology (MET Seminar), Bangkok, Thailand, 8 July 2024 (in-person or online)

Action required:

- a) Please submit MET SG/28 Working Papers and Information Papers to the Secretariat **no later than 10 June 2024**.
- b) Please register for in-person participation (for MET SG/28 and MET Seminar) **or** online participation (for MET Seminar only) **by 24 June 2024**

Dear Sir/Madam,

I am pleased to invite your State/Special Administrative Region/Organization to participate in the ICAO Asia and Pacific (APAC) Twenty-Eighth Meeting of the Meteorology Sub-Group (MET SG/28) in Bangkok, Thailand from 8 to 12 July 2024 (in-person only), including the Seminar on Meteorology (MET Seminar) in Bangkok, Thailand, on 8 July 2024 (in-person **or** online).

The MET SG/28 meeting, which will review progress on the MET SG work plan and consider further actions to facilitate the States' planning and implementation of meteorological service for international air navigation in the APAC region, will commence immediately after the MET Seminar on 8 July 2024 and only be conducted as an in-person meeting.

The MET Seminar aims to broadly share information with stakeholders on recent developments in the ICAO provisions for meteorological service. Accordingly, the MET Seminar will be conducted as a hybrid in-person and online event on 8 July 2024, from 0930 to 1130 (Bangkok time).

Given the vital role of meteorological service in supporting aviation safety, capacity, efficiency and sustainability, we are extending this invitation to all Member States and International Organizations concerned with the supply and use of meteorological service for international air navigation in the APAC Region. In addition, we request all Member States concerned to consider facilitating representation at MET SG/28 by their designated Meteorological Authority and Service Provider.

2/...

Asia and Pacific Office
252/1 Vibhavadi Rangsit Road
Chatuchak
Bangkok 10900
Thailand

Postal Address:
P.O. Box 11
Samyaek Ladprao
Bangkok 10901
Thailand

Tel.: +66 (2) 537-8189
Fax: +66 (2) 537-8199

www.icao.int/apac
E-mail: apac@icao.int

I am attaching the MET SG/28 Provisional Agenda (**Attachment A**) and Meeting Bulletin (**Attachment B**) for your consideration. Please note that the MET SG/28 agenda includes the election of a MET SG vice-chairperson. Should you wish to nominate a candidate for vice-chairperson or comment on the agenda, please get in touch with the ICAO APAC Office (apac@icao.int) as soon as possible.


Please note that registration forms for online participants (for MET Seminar only) and in-person participants (for MET SG/28 and MET Seminar), and templates for (MET SG/28) Working Papers and Information Papers are available on the following ICAO APAC meeting webpage:

<https://www.icao.int/APAC/Meetings/Pages/2024-MET-SG-28.aspx>.

Please also ensure that all your nominated delegates complete the above registration forms for **either** online participation (for MET Seminar only) **or** in-person participation (for MET SG/28 and MET Seminar) **by 24 June 2024**. Please also submit all (MET SG/28) Working Papers and Information Papers to the ICAO APAC Office (apac@icao.int) as early as possible and **no later than 10 June 2024**.

All meeting documentation will be available on the webpage above before the meeting, and participants should download a copy of all Working and Information Papers before the meeting. In addition, further details on the MET Seminar program will be confirmed and available on the webpage above in due course.

Yours sincerely,



for Tao Ma
Regional Director

Enclosures:

Attachment A – Provisional Agenda
Attachment B – Meeting Bulletin